



Health Care Provider Services

### SKILLS CHECKLIST – EMERGENCY DEPARTMENT

Directions: Please complete this checklist as accurately as possible. This will enable us to match your skills with the available assignments.

| Unit Routines                  | Performs well,<br>no supervision<br>needed | Experienced in,<br>may need resource<br>person | Familiar with,<br>need more<br>experience | Never<br>performed |
|--------------------------------|--|--|---|--------------------|
| Emergency Department:          |  |  |   |                    |
| 1. Transport of trauma patient |  |  |   |                    |
| 2. Care of patient with:       |  |  |   |                    |
| a. Major trauma                |  |  |   |                    |
| b. Minor trauma                |  |  |   |                    |
| 3. M.A.S.T. Suit               |  |  |   |                    |
| Lacerations:                   |  |  |   |                    |
| 1. Setting up suture tray      |  |  |   |                    |
| 2. Assist with suture          |  |  |   |                    |
| 3. Assist with staple          |  |  |   |                    |
| 4. Suture removal              |  |  |   |                    |
| 5. Staple removal              |  |  |   |                    |
| 6. Steri Strips                |  |  |   |                    |
| 7. Wound Debridement           |  |  |   |                    |
| Tray set up/Assist Procedure:  |  |  |   |                    |
| 1. Culdocentesis               |  |  |   |                    |
| 2. Cut down                    |  |  |   |                    |
| 3. Pelvic                      |  |  |   |                    |
| 4. Chest (Thoracentesis)       |  |  |   |                    |
| 5. Tracheostomy                |  |  |   |                    |
| 6. Procto                      |  |  |   |                    |
| 7. CVP                         |  |  |   |                    |
| 8. Assist with Insertion of:   |  |  |   |                    |
| a. Central Line                |  |  |   |                    |
| b. Arterial Line               |  |  |   |                    |
| Cardiac/Vascular               |  |  |   |                    |
| 1. Assessment of heart sounds  |  |  |   |                    |
| 2. Obtain 12 lead EKG          |  |  |   |                    |
| 3. Basic EKG Interpretation    |  |  |   |                    |
| 4. Arrhythmia Interpretation   |  |  |   |                    |
| 5. Cardiac Arrest/CPR          |  |  |   |                    |

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 Cont...Skills Checklist/Emergency Department

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|---|---|--|---|--------------------|
| 6. Administration of<br>Emergency Drugs       |   |  |   |                    |
| 7. Defibrillation/Cardioversion               |   |  |   |                    |
| 8. Open Chest Heart Massage                   |   |  |   |                    |
| 9. Assist with insertion of:                  |   |  |   |                    |
| a. Temporary/External<br>Pacemaker            |   |  |   |                    |
| b. Permanent pacemaker                        |   |  |   |                    |
| 10. Set up and Mgmt. Of CVP<br>Readings       |   |  |   |                    |
| 11. Interpretation of CVP<br>Readings         |   |  |   |                    |
| 12. Interpretation of Swan<br>Ganz Readings   |   |  |   |                    |
| 13. Trans-thoracic Pacemaker                  |   |  |   |                    |
| 14. Pervenous Pacemaker                       |   |  |   |                    |
| 15. Administration of<br>Blood/Blood Products |   |  |   |                    |
| 16. Care of Patient with:                     |   |  |   |                    |
| a. Vascular Emboli                            |   |  |   |                    |
| b. Vascular Insufficiency                     |   |  |   |                    |
| c. AAA  |   |  |   |                    |
| 17. Care of Patient with:                     |   |  |   |                    |
| a. Acute MI                                   |   |  |   |                    |
| b. Congestive Heart Failure                   |   |  |   |                    |
| c. Angina                                     |   |  |   |                    |
| d. Aneurysm                                   |   |  |   |                    |
| 18. Shock:                                    |   |  |   |                    |
| a. Anaphylactic                               |   |  |   |                    |
| b. Cardiogenic                                |   |  |   |                    |
| c. Septic                                     |   |  |   |                    |
| d. Hypovolemic                                |   |  |   |                    |
| e. Thrombolytic Therapy                       |   |  |   |                    |
| Environmental:                                |   |  |   |                    |
| 1. Hyperthermia                               |   |  |   |                    |
| 2. Hypothermia                                |   |  |   |                    |
| 3. Heat Stroke/Exhaustion                     |   |  |   |                    |
| 4. Poisoning                                  |   |  |   |                    |
| 5. Animal Bite                                |   |  |   |                    |
| 6. Snake Bite:                                |   |  |   |                    |
| a. Administration of Antivenin                |   |  |   |                    |
|   |   |  |   |                    |

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|---|---|--|---|--------------------|
| b. Decontamination Toxic<br>Spill         |   |  |   |                    |
| Psychiatric:                              |   |  |   |                    |
| 1. Suicidal Patient                       |   |  |   |                    |
| 2. Overdose                               |   |  |   |                    |
| 3. Restraints                             |   |  |   |                    |
| 4. Crisis Intervention                    |   |  |   |                    |
| Sexual Assault/Child Abuse:               |   |  |   |                    |
| 1. Rape Kit                               |   |  |   |                    |
| 2. Reporting Actions of<br>Violence       |   |  |   |                    |
| Pediatric:                                |   |  |   |                    |
| 1. Calculating Medication<br>Dosages      |   |  |   |                    |
| 2. Knowledge of Normal Lab<br>Values      |   |  |   |                    |
| 3. CPR/Cardiac Arrest                     |   |  |   |                    |
| 4. Respiratory Arrest                     |   |  |   |                    |
| 5. Near Drowning                          |   |  |   |                    |
| 6. Overdose/Poisoning                     |   |  |   |                    |
| 7. Epiglottitis                           |   |  |   |                    |
| 8. Child Abuse                            |   |  |   |                    |
| Respiratory:                              |   |  |   |                    |
| 1. Intubation                             |   |  |   |                    |
| 2. Extubation                             |   |  |   |                    |
| 3. Ambuing Techniques                     |   |  |   |                    |
| 4. Pulse Oximetry                         |   |  |   |                    |
| 5. Incentive Spirometry                   |   |  |   |                    |
| 6. Assessment of Breath<br>Sounds         |   |  |   |                    |
| 7. Management of Ventilator               |   |  |   |                    |
| 8. Oxygen Administration                  |   |  |   |                    |
| 9. Cannula/Prongs                         |   |  |   |                    |
| 10. Venturi Mask                          |   |  |   |                    |
| 11. Nebulizer Set Up                      |   |  |   |                    |
| 6. Suctioning:                            |   |  |   |                    |
| a. Oral                                   |   |  |   |                    |
| b. Nasotracheal                           |   |  |   |                    |
| c. Endotracheal                           |   |  |   |                    |
| 7. Care of tracheostomy                   |   |  |   |                    |
| 8. Assist with insertion of<br>Chest Tube |   |  |   |                    |

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|--|---------------------------------------|--|-------------------------------------|-----------------|
| 9. Maintenance of Chest Tube and Drainage System |                                       |  |                                     |                 |
| 10.Obtaining ABGs Via:                           |                                       |  |                                     |                 |
| a. Arterial Puncture                             |                                       |  |                                     |                 |
| b. A Line  |                                       |  |                                     |                 |
| c. Set Up of a Line                              |                                       |  |                                     |                 |
| d. Interpretations of ABGs                       |                                       |  |                                     |                 |
| 11.Care of Patient with:                         |                                       |  |                                     |                 |
| a. COPD  |                                       |  |                                     |                 |
| b. ARDS  |                                       |  |                                     |                 |
| c. Pneumothorax                                  |                                       |  |                                     |                 |
| d. Pulmonary Emboli                              |                                       |  |                                     |                 |
| e. Pneumonia                                     |                                       |  |                                     |                 |
| 12.Inhalation Injuries                           |                                       |  |                                     |                 |
| a. Chest Wall Injuries                           |                                       |  |                                     |                 |
| b. Pulmonary Edema                               |                                       |  |                                     |                 |
| Renal:   |                                       |  |                                     |                 |
| 1. Care of Patient With:                         |                                       |  |                                     |                 |
| a. Acute Renal Failure                           |                                       |  |                                     |                 |
| b. Chronic Renal Failure                         |                                       |  |                                     |                 |
| c. Peritoneal Dialysis                           |                                       |  |                                     |                 |
| d. Foley Catheter Insertion                      |                                       |  |                                     |                 |
| e. G.U. Irrigation (Set Up and Maintenance)      |                                       |  |                                     |                 |
| f. Calculi                                       |                                       |  |                                     |                 |
| Gastrointestinal:                                |                                       |  |                                     |                 |
| 1. N.G. Tube Insertion                           |                                       |  |                                     |                 |
| 2. Gastric Lavage                                |                                       |  |                                     |                 |
| 3. Care of Patient With:                         |                                       |  |                                     |                 |
| a. GI Bleeding (Upper/Lower)                     |                                       |  |                                     |                 |
| b. Abdominal Wounds                              |                                       |  |                                     |                 |
| c. Bowel Obstruction                             |                                       |  |                                     |                 |
| d. Appendicitis                                  |                                       |  |                                     |                 |
| e. GI Tubes and Drains                           |                                       |  |                                     |                 |
| Burns:   |                                       |  |                                     |                 |
| 1. First Degree Burns                            |                                       |  |                                     |                 |
| 2. Second Degree Burns                           |                                       |  |                                     |                 |
| 3. Third Degree Burns                            |                                       |  |                                     |                 |
| 4. Electrocution                                 |                                       |  |                                     |                 |
| 5. Hazardous Material Exposure                   |                                       |  |                                     |                 |
| 6. Radiation Exposure                            |                                       |  |                                     |                 |

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|---|---|--|---|--------------------|
| 7. Dressing Change:                               |   |  |   |                    |
| a. Simple   |   |  |   |                    |
| b. Complex  |   |  |   |                    |
| 8. Fluid/Electrolyte<br>Management                |   |  |   |                    |
| Neurological:                                     |   |  |   |                    |
| 1. Neuro Assessment                               |   |  |   |                    |
| 2. Glacow Coma Scale                              |   |  |   |                    |
| 3. Seizure Precautions/Mgmt.                      |   |  |   |                    |
| 4. Observe for Increased<br>Intracranial Pressure |   |  |   |                    |
| 5. Assist with Lumbar<br>Puncture                 |   |  |   |                    |
| 6. Care of Patient With:                          |   |  |   |                    |
| a. Acute CVA/TIA                                  |   |  |   |                    |
| b. Spinal Cord Injury                             |   |  |   |                    |
| c. Acute Head Injury                              |   |  |   |                    |
| d. Seizure activity                               |   |  |   |                    |
| e. Cranial Hemorrhage                             |   |  |   |                    |
| f. Delirium<br>Tremens/withdrawal                 |   |  |   |                    |
| Eyes/Ears/Nose/Throat:                            |   |  |   |                    |
| 1. Assess Visual Impairments                      |   |  |   |                    |
| 2. Eye Irrigation                                 |   |  |   |                    |
| 3. Aye Patch Application                          |   |  |   |                    |
| 4. Ear Irrigation                                 |   |  |   |                    |
| 5. Nasal Packing                                  |   |  |   |                    |
| Obstetrics/Gynecology:                            |   |  |   |                    |
| 1. Care of Patient with:                          |   |  |   |                    |
| a. Communicable Diseases                          |   |  |   |                    |
| b. Emergency Delivery                             |   |  |   |                    |
| c. Preclampsia/Eclampsia                          |   |  |   |                    |
| d. Abruptio Placenta                              |   |  |   |                    |
| e. Placenta Previa                                |   |  |   |                    |
| f. Hemorrhage                                     |   |  |   |                    |
| g. Spontaneous Abortion                           |   |  |   |                    |
| h. Ectopic Pregnancy                              |   |  |   |                    |
| Orthopedic:                                       |   |  |   |                    |
| 1. Set Up for Cast Application                    |   |  |   |                    |
| 2. Set Up for Splinting                           |   |  |   |                    |
| 3. Set Up for Insertion of<br>Pins/Wires          |   |  |   |                    |

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|--|---|--|---|--------------------|
| 4. Assisted with Closed:<br>a. Fracture/Dislocation<br>Reduction |   |  |   |                    |
| b. Application of Orthopedics<br>Appliances                      |   |  |   |                    |
| Administration of the<br>Following Drugs:                        |   |  |   |                    |
| 1. Epinephrine   |   |  |   |                    |
| 2. Atropine  |   |  |   |                    |
| 3. Lidocaine   |   |  |   |                    |
| 4. Nitroglycerin   |   |  |   |                    |
| 5. Bretylium   |   |  |   |                    |
| 6. Nipride   |   |  |   |                    |
| 7. Dopamine  |   |  |   |                    |
| 8. Isuprel   |   |  |   |                    |
| 9. Dilantin  |   |  |   |                    |
| 10. Decadron   |   |  |   |                    |
| 11. Phenobarbital  |   |  |   |                    |
| 12. Solumedrol   |   |  |   |                    |
| 13. Mannitol   |   |  |   |                    |
| 14. Sodium Bicarbonate   |   |  |   |                    |
| 15. Dobutrex   |   |  |   |                    |
| 16. Digoxin  |   |  |   |                    |
| Additional Skills:   |   |  |   |                    |
| 1. Isolation   |   |  |   |                    |
| 2. Initiating IV Access:   |   |  |   |                    |
| a. Adult   |   |  |   |                    |
| b. Pediatric   |   |  |   |                    |
| 3. Trauma Protocol   |   |  |   |                    |
| 4. Disaster Protocol   |   |  |   |                    |
| 5. Triage Protocol   |   |  |   |                    |

Print Name: \_\_\_\_\_

Nurse Signature \_\_\_\_\_

Date \_\_\_\_\_

OMV Representative \_\_\_\_\_

Date: \_\_\_\_\_